



## Project Manager

### Start-up description

SPiN is a leading provider of modularity solutions for the space sector. It offers satellite integration solutions to transform satellites into modular systems, empowering satellite manufacturers to spend high-value time and money where it counts: pursuing new ventures. More information about SPiN can be found at <http://www.spinintech.com/>.

### Job purpose

The project manager will be responsible for the internal development of commercial and governmental projects, including complex systems, reporting, and contract management, as well as new concepts in the space domain.

### Duties and responsibilities

- Supporting the project scope definition, objectives, and deliverables
- Develop, implement and manage a detailed project plan, including budget timelines, milestones, and resource requirements (including technical)
- Select and assign roles and responsibilities to the team
- Setting up work breakdown structures and work packages
- Procurement of components and services for the project
- Managing logistics and administration of inventory
- Risk assessment and mitigation plan development, as well as its implementation
- Produce and maintain accurate project documentation, including project plans, progress reports, and meeting minutes
- Facilitate internal team communication and communication with the stakeholders
- Stakeholder management, including contractors, suppliers and customers.
- Participation in solving interdisciplinary challenges and conflict management
- Establish, implement and monitor project success criteria
- Implement quality control processes to ensure project deliverables meet standards
- network and build professional relationships is important for identifying opportunities and establishing partnerships

### Qualifications

- MSc in Aerospace engineering or Electrical & Electronics engineering with management experience or MBA with experience in the space industry
- At least 5 years of Space System engineering and at least 3 years of management experience
- Experience in drafting project proposals
- Experience with management tools (Gantt, flowcharts and databases)
- Strong verbal and written communication skills
- Fluent in English, knowledge of another language is an advantage

### Working conditions

- Relocation to Belval, Luxembourg
- Start date: Q4 2024
- Must have a European work permit or EU citizenship

Please fill in the application form to apply for this opportunity: <https://wkf.ms/3rlgV6x>

For more information, you can contact us at [hr@spinintech.com](mailto:hr@spinintech.com)